

MUNICIPAL MINUTES
TOWN OF CARROLLTON
September 2, 2014

Present: **Mayor:** Russell Wilson
 Alderman Susan Dunn
 Tommy Goodman
 Allen Lee
 Pam Lee
 Bernard Taylor

Also present: Lori Bell, Board Attorney
 Cissy Bordelon
 Amanda S. Ferguson, Conservative

Be it remembered the Mayor and Board of Aldermen of the Town of Carrollton was in session on Tuesday, September 2, 2014, 6:00 p.m. the meeting was opened with prayer by Alderman P. Lee, Mayor Russell Wilson presided.

A motion was made by Alderman Dunn seconded by alderman Goodman and approved to accept the Agenda as amended. A motion was made by alderman Taylor, seconded by alderman Goodman and approved the minutes of the August meeting.

Galen Shumaker, Water Operator, gave a report to the Board regarding the following:

- a. There is no leak at Alton Turnipseed property, just a large hole that he will fill with dirt as he cleans out the ditches.
- b. Handsets have been ordered to the well and tank site to replace the telephone.
- c. He will wait until after the Pilgrimage to start cleaning out ditches.

A motion was made by Alderman Taylor, seconded by Alderman Dunn and approved to go into Executive Session to discuss personnel.

The next order of business was to discuss the budgets that had been presented by Alton Turnipseed, CPA at the August meeting.

The first budget discussed from the General Fund Budget. A motion was made by Alderman Taylor to increase the mileage from 45 to 47 mills at the recommendation of Mr. Turnipseed. Alderman Goodman seconded the motion and all voted "aye".

A motion was made by Alderman Dunn and seconded by Alderman Goodman to authorize a 4% pay increase for the clerk, using a combination of salary from water fund and general fund, the raise to be paid all from the general fund.

Mayor Wilson called for a vote with the following results:

Alderman Dunn voted "aye"
Alderman Goodman voted "aye"
Alderman A. Lee voted "nea"
Alderman P. Lee voted "aye"
Alderman Taylor voted "aye"

The motion carried.

The only change made in the General budget at the request of the board was to take \$10,000.00 from Capital Outlay and put into a Labor fund under personnel. A motion was made by alderman P. Lee, seconded by alderman Goodman and unanimously approved the General Budget with all of the above. Exhibit "A"

The Water Fund budget for the 2014-2015 year was discussed. A motion was made by alderman Dunn, seconded by alderman Taylor and unanimously approved the Water Fund budget. Exhibit "B"

Sealed bids were opened on August 15, 2014 for Project: Storm Drainage – Washington & Green Street, CSE#214030

Bids were received from:

P. T. Staples Contractors	\$ 12,500.00
Attala Water Service	18,200.00

A motion was made by alderman Allen Lee, seconded by Alderman Taylor and unanimously approved the bid of P. T. Staples Contractors in the amount of \$12,500.00. The approval is contingent up a start date and finish date, with a 10% incentive if completed in the allotted time frame. The fupplies for the job will be purchased by Advanced Drainage Systems, Inc. Exhibit "C"

There has been no response from Carroll Academy on the traffic issue. Mayor Wilson will talk with Tony Dunn.

A motion was made by Alderman aylor, seconded by alderman Allen Lee for the Town to apply for a Credit Card through peoples Bank & Trust co. Two signatures, the Mayor and Town Clerk will have the authority to sign for card; it will be kept under lock and key and will have a \$2,000.00 minimum (or minimum required by Bank). The motion passed unanimously

The Board had discussed in previous meetings to hire a part time clerk to assist Linda McGregor. Mayor Wilson reported the current clerk is requesting the part time position, therefore a full time clerk will need to be hired. A job description for full time clerical position

has been prepared and an ad will run in the Conservative for the month of September and the first week in October. Application forms and a job description can be picked up at Town Hall are to be turned in by Monday, October 6, 2014 (job desc. Exhibit "E")

The State building code legislation continued from the August 2014 meeting was discussed. A motion was made by Alderman P. Lee, seconded by Alderman A. Lee and unanimously approved not to opt out on passing a Resolution not to subject the town to building code requirements. Therefore the Town of Carrollton can adopt state uniform construction code for Carrollton. Exhibit "F"

Alderman A. Lee reported to the board he had talked with Houston Sanders about the Town website. He stated the site has been paid for another year and he will work with Houston to get it in the Town name next year.

Alderman P. Lee reported to the board the following:

- a. The Town did not receive the \$300,000.00 Delta regional Authority grant. Ex. "D"
- b. The Highway Department advised they did not care if the Town moved the old historical markers to a new site. She reported she has contacted MDAH and they will get back to her. The moving of these signs will take place after the Pilgrimage.
- c. The highway department will provide stop signs along 17/35 inside the Town limits. They are taking under advisement whether or not to allow the wood posts to place signs on.

A motion was made by Alderman P. Lee, seconded by Alderman A. Lee and unanimously approved to allow the Pilgrimage to use Town Hall as Headquarters on October 3rd and 4th.

As a part of the Great American Cleanup of Mississippi 2014 the Town can apply for 2 boxes of Glad Trash Bags and a banner. A motion was made by Alderman P. Lee seconded by Alderman Goodman and unanimously approved to make this request. Exhibit "G"

It had been reported that Howard Burns had been contracted to give the Town a price it would cost to paint the front and stairway of the building and replace the wood under the stairway that is deteriorated. He presented a quote of \$2,500.00 for this work and stated for \$250.00 he would pressure wash the building before the Pilgrimage. A motion was made by Alderman Taylor seconded by Alderman Dunn and unanimously approved to accept the quote from Mr. Burns for the above work and also to authorize the building to be pressure washed before the Pilgrimage.

Linda McGregor presented a request from J. Z. George School that the town purchase an ad in their yearbook. A motion was made by Alderman Goodman, seconded by Alderman Dunn and unanimously approved to purchase a ½ page ad in the amount of \$75.00. Exhibit "H"

Amanda Ferguson, Winona Publishing Co., appeared before the board asking the town to advertise in the Pilgrimage Brochure and the yearly Crossroad Magazine. A motion was made by Alderman Taylor, seconded by Alderman A. Lee and approved to advertise in both the brochure at a cost of \$200.00 and the magazine at a cost of \$1,000.00, using the same size ad as last year.

The Board discussed the apartment building belonging to Adam Blaylock and the building of Jodie Gee are still in a state of disrepair. After a lengthy discussion Board Attorney Lori Bell was authorized to write another letter to them, sending with a return request, giving them 30 days to give us an explanation of what they plan to do. If no word I heard from them the work needed to be done to the building using the amount allocated by State Lee will be done and their taxes assessed appropriately.

A motion was made by Alderman A. Lee seconded by Alderman Dunn and approved to pay bills.

There being no further business to come before the board a motion was made by Alderman Taylor, duly seconded by Mayor Wilson and approved to adjourn until Tuesday, October 7th, 6:00 p.m., City Hall

Linda McGregor, Town Clerk

Russell Wilson, Mayor

**EXECUTIVE SESSION
TOWN OF CARROLLTON
September 2, 2014**

Present: **Mayor:** Russell Wilson
 Aldermen: Susan Dunn
 Tommy Goodman
 Pam Lee
 Bernard Taylor
 Allen Lee

Also present: Larry Shute
 Lori Bell, Board Attorney

A motion was made by Alderman Taylor, seconded by Alderman Dunn and approved to go into Executive Session to discuss personnel.

The Board was in Executive Session on this date to discuss with Larry his job description and how best he can carry out his duties on a regular basis. The truck has been repaired and is now ready to be used again. Larry is being asked to keep the truck in a better state of repair. Larry stated he understood.

A motion was made by Alderman Dunn, seconded by Alderman Allen Lee to come out of Executive Session.

Linda B. McGregor, Town Clerk

Russell Wilson, Mayor

RESOLUTION

WHEREAS, the Town of Carrollton met in regular session at the Town Hall in the Town of Carrollton on September 2, 2014, and

WHEREAS, the Town of Carrollton set the mileage rate of 47 mills for the 2014-2015 fiscal year after the rate was discussed and voted on, and

WHEREAS, the mileage rate of 47 mills (45 mills for the General Fund and 2 mills for the (Fire Fund) for the 2014-2015 fiscal year was adopted after a motion by Alderman Taylor, seconded by Alderman A. Lee. The motion carried.

BE IT RESOLVED that this is a true copy of the Resolution passed by the Mayor and Board of Alderman of the Town of Carrollton.

SO DONE at Carrollton, in the County of Carroll, State of Mississippi, on this the 2nd day of September, 2014.

Linda McGregor, Clerk

Russell Wilson, Mayor