

August 5, 2014

Present: Mayor: Russell Wilson
Aldermen: Allen Lee
Pam Lee
Susan Dunn
Bernard Taylor
Tommy Goodman
Board Attorney: Lori Bell

Also Present: Alton Turnipseed, Accountant
Cissy Bordelon

Be it remembered the Mayor and Board of Aldermen met in regular session on Tuesday, August 5, 2014, at 6:00 p.m. The meeting was opened with prayer by Alderman Bernard Taylor.

A motion was made by Alderman Pam Lee, duly seconded by Alderman Taylor and approved the Amended Agenda for the meeting; a motion was made by Alderman Taylor, seconded by Alderman Dunn and approved to accept the minutes of the July meeting.

Mayor Wilson reported Engineer Stanley Spradling met him on Monday, August 5, regarding bidding on Storm Drainage Improvements at the corner of E. Washington and Green Street. A copy of these plans are on file under "Storm Drainage Improvements". Materials are to be purchased by the Town from ADS in the approximate amount of \$5,000.00 and bids will accepted on the rest of the job. Bids are to be submitted by noon on Friday, August 15, 2014, at City Hall in Carrollton.

A letter was received from Lori Bell, Board Attorney, relaying concern from Harmon Stanford about sink holes at the site of the proposed job, which could cause a liability to the Town. Alderman Dunn stated she would put stakes around this area until the job is completed. Exhibit "A"

Mayor Wilson made the following reports:

1. He has talked with CA Headmaster regarding traffic flow and he will get back with us.
2. He submitted to the Board that the job of culvert measuring was one on the things Mr. Spradling stated needed to be done. He submitted that Conner Stephenson, high school student who needed some community hours would be a good person for his job.

Alderman Lee reported:

1. Background material had been sent to Steve Russell with NCPDD. She also reported Carrollton has a DUNS number.
2. Reported on the Country Music Trail Marker that will be placed to the East of the Merrill building. The marker will be unveiled at the Pilgrimage.

3. Discussed moving other markers that are up by the highway. She will contact Highway Dept to see if they have any objection the markers being moved. Discussed also asking the Highway Dept. if they furnish new “stop” signs that are needed in town and also can the metal posts be exchanged for wooden post.
4. She also reported that MEMA had requested the Town host a Town meeting or participate in a survey on our web site. Ginny Neal has fixed the web site for a survey.
5. Also reported the county video is now available to be viewed on the Town website.
6. Carrollton has a user name and password to be able to pull up MML on website.

Alderman Taylor reported a Deed to the old water tank has been found and this property has been submitted for becoming a Historic Landmark. When these papers are recorded and we have a copy a grant can be applied for to repair the tank.

Alton Turnipseed, Town CPA presented the revised budget for the General Fund. A motion was made by Alderman A. Lee, seconded by Alderman Taylor and approved to accept this revised budget. Exhibit “C”

The revised water fund budget was submitted for approval. Alderman Dunn made a motion seconded by Alderman P. Lee and approved this revised budget. Exhibit “D”

Mr. Turnipseed presented the 2014-2015 budgets for the General Fund and for the Water Fund for the board to review and he will meet with the board in September for approval by the board as is or with changes. A public hearing notice for the two budgets will be advertised in the Conservative on Thursday, August 21st and the meeting will take place, Thursday, August 28th at 10:00 a.m. at City Hall.

Galen Shumaker met with the Board with the following reports

1. A water line was moved on CR 135, Miles Road
2. He is checking on Alton Turnipseed property to see if there is a leak or if there is a large hole that needs filling.
3. At the request of the board he will clean out ditches if town starting at the bridge area and come South
4. He will look at the old water tank to determine is the paint on the tank is lead and that will determine whether the tank can be sandblasted or just has to be painted.

Large Christmas wreaths for the town were discussed but no decision was made.

The building code legislation, providing statewide building codes was presented to the Board. The Board may opt out of the building code requirements by adopting a Resolution before Dec. 1 and entering it upon the minutes or adopt and amend minimum codes as listed in the state uniform construction code. This was continued until the September, 2014 meeting.

Be it spread upon the minutes the Rural Fire Protection Agreement between the Carroll County Board of Supervisors and the Towns of Carrollton and North Carrollton, this resolution stating this year's money provided to the towns fire department is \$7,020.59. Exhibit "E".

A motion was made by Alderman P. Lee, seconded and approved by Alderman A. Lee for the Board to go into Executive Session to discuss personnel.

A motion was made by Alderman Taylor to come out of Executive Session.

A motion was made by Alderman Taylor, seconded by Alderman Dunn and approved to pay bills

There being no further business to come before the Board a motion was made by Alderman Dunn, duly seconded by Alderman Taylor and approved to adjourn until Tuesday, September 2, 2014, at 6:00 p.m.

Linda McGregor, Clerk

Russell Wilson, Mayor

**EXECUTIVE SESSION
TOWN OF CARROLLTON
August 5, 2014**

Present: Mayor: Russell Wilson
Aldermen: Allen Lee
Pam Lee
Susan Dunn
Bernard Taylor
Tommy Goodman

A motion was made by Alderman P. Lee, seconded and approved by Alderman A. Lee for the Board to go into Executive Session to discuss personnel.

The first order of discussion was the Maintenance position now held by Larry Shute.

A motion was made by Alderman A. Lee seconded by Alderman Dunn and approved for a job description to be written for this position and advertised. It was discussed for Larry to meet with the board in September and discuss his job, the new job description advising him this position is to be advertised and he can reapply for the job if he wants to.

Alderman A. Lee will write a job description for this position to be presented to the Board in September.

Alderman Taylor will contact Donald Cox about the truck.

The next order of business was to discuss the position of hiring an Assistant water clerk. The Board Clerk was asked to write a job description for this position to have at the September meeting.

With no other business pertaining to personnel, a motion was made by Alderman Taylor to come out of Executive Session.

Linda McGregor, Clerk

Russell Wilson, Mayor

PUBLIC MEETING

The Town of Carrollton Board of Alderman was in session on this date, Thursday, August 28th at 11:00 a.m. to hear comments and/or objections to the 2014-2015 budgets for the Town. No one appeared.

The meeting adjourned until Tuesday, September 2, 2014. This the 28th day of August, 201.

Linda B. McGregor, Clerk

Russell Wilson, Mayor

**LUNCHEON, DISCUSSION MEETING
AUGUST 14, 2014**

Discussed:

1. Job description, City Clerk
Advertise for position of full time clerk and Linda to work part time, 2 weeks per month, last week and first week

Job description, Maintenance worker
Advertise for position, talk to Larry at Sept. meeting (Executive Session)
2. Possibly use prisoners on Thursday, per Pam
3. Donald Cox has truck, can probably get it in good shape for approx. \$1,200.00
4. Look at new budgets:

General Fund – take \$10,000.00 from Cap. Improvements and make a line item for Drainage improvements, make a rec. & disb. Item so board will be able to keep up with it

Alton's recommendation for 2 mill increase – o.k.

Alton's recommendation for 4% raise for clerk , all out of Gen. fund, - ok

Have the budget hearing on 08-28 at 10 a.m.
5. Write Houston a check for \$25.00 for internet service for any inconvenience or whatever